

CONCORDE AURORA SNAPSHOT

MEDICAL ASSISTANT (MA) PROGRAM

CATALOG

Concorde has many locations for their Medical Assistant program, and information may vary by location. Please ensure that you are reviewing the information for your chosen location.

- The Aurora Catalog <https://aurora-catalogs.concorde.edu/>

PROGRAM DETAILS

The Medical Assistant program is hybrid. This program is 32 instructional weeks (9 months long) with the externship completed at the end of the program.

The individual courses that comprise the Medical Assistant program are delivered in a blended format. The MA program consists of 6 didactic learning courses, and each one will follow one of the formats listed: entirely online, entirely on-ground, or a blend of both online and on-ground hours. Please visit the [Medical Assistant Program Catalog Page](#) for more detailed information about which courses and how many hours will be online.

Please note that of the 800 program hours, a maximum of 400 course hours (50.0%) may be offered online.

IMMUNIZATION DISCLOSURES

We advise that all students complete these immunizations prior to completing their Human Touch Healthcare course to ensure that they are ready for enrollment. For those who have not been immunized, **this process could take up to 6 months.**

- 2 x MMR (measles, mumps & rubella) or titer immunity in the last 3 months
- 2 x Varicella (chickenpox) or titer immunity in the last 3 months
- 3 x Hepatitis B or titer immunity in the last 3 months
- 2 x Covid 19 (Proof of injections-NOTE: there is a 3-week gap needed between the 1st and 2nd immunization) and booster.
 - Covid Booster- **Students may need to have additional boosters nearing the time of their externship.**
- One Step PPD (TB) or Blood titer showing non-infection – **This will likely not be required until nearing your externship start date (typically within 6 months). This is either a one or two step PPD Mantoux test, blood titer or chest Xray.**

Please note that all students may be asked to show proof of immunizations required by the clinical sites and some programs with onsite coursework prior to enrollment or externship.

EXTERNSHIP DISCLOSURES

Successful completion of the externship is a requirement for graduation. Externship is an extension of classroom training provided and supported by medical clinical/office partnerships. Students should treat their externship as an extension of the classroom and note that these hours are unpaid.

Please note that an externship is an integral part of program completion and students will need to adhere to the following Concorde Externship requirements:

- Transportation to and from assigned clinical sites is required
- Drug testing may be required depending on your assigned clinical site
- Students must have availability 40 hours a week during normal business hours (Monday – Friday, 8:00AM – 5:00PM)
 - For students attending evening classes, there can be no guarantee that an externship site will be available outside of normal business hours

A total of 230 externship hours are required by the course to graduate. They are broken into two individual 115-hour externship modules completed back-to-back. The externship hour requirements for this program are as follows:

- Scholars will be scheduled for a minimum of 28.5 hours per week
- Each module is four weeks in length minimum
 - 115 hours total
 - A minimum of 80 hours completed on site and a maximum of 35 hours available through the online externship course

LAB SCHEDULES

The Medical Assistant program consists of both online and in-person portions. The mandatory labs are required by this course, and we urge students to make sure they can be present for all in person labs prior to beginning their course. The lab schedule options are as follows:

- Monday and Wednesday: 8:00AM – 1:00PM or 1:00PM – 6:00PM
- Tuesday and Thursday: 8:00AM – 1:00PM or 1:00PM – 6:00PM
- Tuesday and Wednesday: 5:30PM – 10:30PM

Please Note: Scholars will be asked to choose one of the listed options for in person lab days and times.

ENROLLMENT DISCLOSURES

After your successful registration for the course through Futuro Health, Concorde may require additional enrollment steps. This may include:

- Background check
- Proof of High School diploma/GED or equivalent
- Drug Testing
 - **Please Note: Marijuana use is not allowed regardless of state laws, and you may be tested for this substance.**

All scholars will be expected to attempt submission of a FAFSA. Eligibility for funding will not affect the scholar's ability to continue in the program. **Additional questions regarding FAFSA eligibility should be directed to Concorde's Financial Aid Department once they have contacted you.**

STUDENT OUT OF POCKET COSTS

Futuro Health covers the cost of tuition for your Medical Assisting program; however, there may be some out-of-pocket costs required from the student for enrollment with Concorde.

- Cost of possible drug testing



- Cost of immunization verification testing
- Cost of background check

Please Note: There may be additional out-of-pocket costs required for your program.

BEST POINT OF CONTACTS

With questions regarding your enrollment or campus related questions, please contact Concorde directly using the information listed below.

- Admissions: Mary Gordy, mgordy@concorde.edu
- Program Director: Sue Kuhl, skuhl@concorde.edu
- Externship Coordinator: Sue Kuhl, skuhl@concorde.edu
- Financial Aid: Maricar Bonin, mbonin@concorde.edu

Please Note: Reaching out to these contacts prior to securing a start date with your Futuro Health Coach is not advised. Scholars not yet enrolled will not be in Concorde's system, therefore, Concorde will refer you back to your Coach before assisting you.

CAREER SERVICES

Concorde students receive expert training in resume preparation and interview skills. Concorde graduates receive valuable information on a variety of job opportunities in the healthcare field. Advisors work closely with each graduate to identify the best jobs available.

As a Concorde graduate, Concorde offers additional employment assistance. For more information, please contact Vanessa Davis-Warner at the Student Affairs Department vdavis-warner@concorde.edu.

POLICIES

Concorde Career College has policies specific to its programs and courses outlined in its catalogs. Please visit the [Concorde Catalog](#) to review Concorde's specific student policies.

LOCATIONS

The Concorde Career College Aurora Campus is located at the address listed below:

- 111 North Havana Street
Aurora, CO 80010

Please Note: Please make sure that you can commute to the location shared above for labs. Externships will be offered at a reasonable distance from this location. If you are unable to commute for **both** requirements, it is recommended that you choose an Educational Provider closer to your immediate location that better suits your needs.